Eta Iota House Corporation Meeting Minutes

Meeting:	4 th Quarter official meeting	Location:	Zoom
Date:	12/07/2022	Time:	2009 EDT
Officers present:	Gregg Dudzinski Mark O'Neill Kyle Stuhlweissenburg David Marino Rob Pacheco Chuck Bonini Grady Massey Dave Fraser Nick Weiss		
Special guests:	N/A		
Brothers in attendance:	4		

- 1. Meeting rules review Vice President Mark O'Neill
 - Review of mission statement.
 - Review of 2022 HC vision statement.
- 2. Approval of old minutes:
 - 2022 3rd guarter meeting regular meeting minutes.
 - Motion by Trustee Weiss, 2nd by Secretary Marino, unanimous approval.
- 3. Old business
 - No old business.
- 4. President's Report Gregg Dudzinski
 - House in good shape, hot water heater replaced.
 - RMF insurance claim due to Hurricane Ian (hot water heater, tree damage, loss of use, etc.). Expecting an RMF site survey this spring. Thanked House Corp Trustees Fraser & Bonini for helping with post storm recovery.
 - Recommended a general maintenance list for new House Manager for next semester. Need to do a better job with keeping common areas, especially bathrooms cleaner.
 - Will be meeting with school to discuss sophomore off campus housing restrictions.
- 5. Vice President Report Mark O'Neill
 - Recognized and thanked undergrads for their leadership and flexibility i.e.,
 Hurricane Ian.

6. Treasurer Report - Kyle Stuhlweissenburg

- Account balance update.
- Lots of bill lately. Water heater, tree removal, water main break, a/c repair, etc.
- President Dudzinski wanted to make sure Treasurer Stuhlweissenburg knew how much he was appreciated.
- Four vacant rooms for spring semester (due to ERAU housing restrictions). Will be full going forward from that semester (wait list undergraduate brothers).
- Trustee Pacheco gave update on 1855 club and fundraising. Up approximately \$1000 more a month from '20/21. Newest Wings Club members (lifetime donations \$5K+) include brothers Dave Campbell, Keith Kelly and Jeff Penn. Brother Ramano Sprueil is now over \$30K lifetime!
- Treasurer's report accepted into minutes Motion by Secretary Marino, 2nd by Trustee Fraser, unanimous.

7. Secretary Report – Dave Marino

All present duties performed.

8. Trustees Report

- Trustee Massey updated HC on current RFP for north wing renovation.
 Contractor needs access for site survey.
- Wall by pump room has cracks and is leaning due to age and hurricane damage.
 The annual House work-week targeted for last week of July, first week of August.
- 9. Undergraduate Report- Consul Hayden Ritchhart and House Manager Davyd Yalansky
 - Discussed hurricane preparations, held rush event the day after! Voiced concerns over AC issue and state of the kitchen. President Dudzinski informed them that the kitchen was on the work week "to-do list". The AC issues will finally be solved during north wing renovations (individual split units). Pool issues finally resolved. Both sets of stairs need to be replaced as well as a new ladder and railing. Need a pool monitor position. Voiced appreciation for everything the undergrads are doing.
 - House Manager will meet with contractor this week.

10. New Business

- No questions in regard to Hurricane Ian damage and insurance claim.
- Brother Banta presented an RFP for a house security system upgrade. The old system is "inoperable and unrecoverable." New cameras, new hardware (hard drives, servers, etc. Total cost is approximately ~\$11K. Alumni would install and set up to reduce costs.
- Motion to forward to the Financial Committee for consideration by Secretary Marino, 2nd by Secretary Stuhlweissenburg, unanimous.

Motion to adjourn by Secretary Marino, 2nd by Trustee Fraser, unanimous. Meeting adjourned 1759 EDT.

Addendums



Mission Statement

To provide, protect and maintain a suitable house for the cultivation and maintenance of friendship, justice and learning for the undergraduate members of the Eta Iota chapter of Sigma Chi.

Manage the infrastructure for Alumni communication, involvement and lifelong bonds of our Brotherhood.

Facilitate these objectives through a system of synergistic management and mentorship.





2022 House Corp Vision

- · Cultivate and maintain relationship with undergrads
- Continue to run House Corp like an actual corporation
- Expand and improve the Fred J Ford fund
- Maintain an environment of ownership for the undergrads
- Support and promote the Eta lota, ERAU and EX Int'l Fraternity scholarships
- Broaden and strengthen alumni involvement
- Streamline communications plan (internal/external)
- · Web site redesign/modernization
- Transition into a mature chapter focused on the future with reverence for the past
- · Create and distribute an RFP for final remodel/construction needs
- Explore professional property management
- Enhance support of House Construction Manager efforts





Agenda

2000 EDT

Call to order Roll call

Approval of minutes

Old business

Officer Reports

President

Vice President Treasurer

Trustees

Undergraduates (if able)

New Business

Hurricane Ian damage review

Hurricane Ian insurance claim

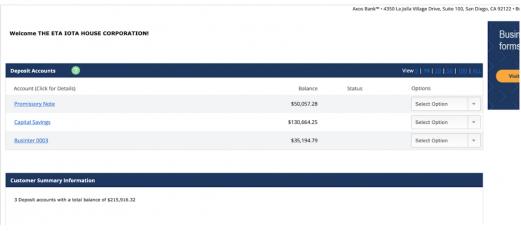
Security system RFP

Adjourn





Review of Bank Account







Water Heater

Total:

\$20,723.00





Water Main Break

Total: \$1,350.00



Elite Tree Care

Total: \$2,000



Atlantic Coastal

Total: \$1,783.00

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Hurricane Damage Recap

Water Heater = \$20,723.00

Water Break = \$1,350.00

Water Bill = \$3,000.00

Tree Service = \$2,000.00

Total: \$27,073.00



Fundraising Update

YTD Jan - Oct 2022 total 1855 contributions = **\$53,658**

Monthly 1855 commitments = **\$4,434** from 104 monthly donors (Up from ~\$3,400 in 2020)

Welcome to the Wings Club \$5K + lifetime contribution (by year end 2022):

- David Campbell
- Keith Kelly
- Jeff Penn

51 Brothers have achieved this milestone

